

**WOMEN'S LEGAL SERVICE VICTORIA INC.  
ABN 49 158 531 102**

**FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED  
30 JUNE 2013**

**WOMEN'S LEGAL SERVICE VICTORIA INC.  
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**FOR THE YEAR ENDED  
30 JUNE 2013**

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**WOMEN'S LEGAL SERVICE VICTORIA INC.**  
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**INCOME AND EXPENDITURE STATEMENT**  
**FOR THE YEAR ENDED**  
**30 JUNE 2013**

	Note	2013 \$	2012 \$
<b>INCOME</b>			
CLC Recurrent Grants		1,192,379	1,090,141
CLC Non-Recurrent Grants		90,000	45,455
Other Grants		50,000	53,000
Other Income		169,390	184,787
Interest Income		32,592	34,518
		1,534,361	1,407,901
<b>EXPENDITURE</b>			
Employee benefits expense		994,874	855,472
Depreciation expense		26,835	16,688
FLLS Costs		299,335	293,205
Rental expense		76,800	68,169
Other expenditure		109,621	90,341
		1,507,465	1,323,875
Surplus (Loss) before income tax		26,896	84,026
Income tax expense	2	-	-
Surplus (Loss) after income tax		26,896	84,026
Retained Surplus (Losses) at the beginning of the financial year		335,037	251,011
Retained Surplus (Losses) at the end of the financial year		361,933	335,037

**WOMEN'S LEGAL SERVICE VICTORIA INC.**  
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**ASSETS AND LIABILITIES STATEMENT**  
**AS AT 30 JUNE 2013**

	Note	2013 \$	2012 \$
<b>CURRENT ASSETS</b>			
Cash and cash equivalents	3	927,274	774,886
Trade and other receivables	4	8,707	10,842
<b>TOTAL CURRENT ASSETS</b>		<b>935,981</b>	<b>785,728</b>
<b>NON-CURRENT ASSETS</b>			
Property, plant and equipment	5	75,543	77,532
<b>TOTAL NON-CURRENT ASSETS</b>		<b>75,543</b>	<b>77,532</b>
<b>TOTAL ASSETS</b>		<b>1,011,524</b>	<b>863,260</b>
<b>CURRENT LIABILITIES</b>			
Trade and other payables	6	103,308	81,799
Provisions	7	51,279	27,644
Grants in advance	8	288,540	237,460
<b>TOTAL CURRENT LIABILITIES</b>		<b>443,127</b>	<b>346,903</b>
<b>NON-CURRENT LIABILITIES</b>			
Provisions	7	91,464	66,320
Future Contingency Fund		25,000	25,000
		<b>116,464</b>	<b>91,320</b>
<b>TOTAL LIABILITIES</b>		<b>559,591</b>	<b>438,223</b>
<b>NET ASSETS</b>		<b>451,933</b>	<b>425,037</b>
<b>MEMBERS' FUNDS</b>			
Capital Replacement Reserve		90,000	90,000
Retained Surplus		361,933	335,037
<b>TOTAL MEMBERS' FUNDS</b>		<b>451,933</b>	<b>425,037</b>

**WOMEN'S LEGAL SERVICE VICTORIA INC.**  
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**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED**  
**30 JUNE 2013**

	<b>Note</b>	<b>2013</b>	<b>2012</b>
		<b>\$</b>	<b>\$</b>
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>			
Receipts from Grants - recurrent		1,293,459	1,255,303
Receipts from Grants - non-recurrent		90,000	45,455
Other Receipts		171,211	184,787
Payments to suppliers and employees		(1,410,028)	(1,306,309)
Interest received		<u>32,592</u>	<u>34,518</u>
 Net Cash provided by operating activities	9	<u>177,234</u>	<u>213,754</u>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>			
Payments for purchase of property and equipment		(23,900)	(11,883)
Payments for intangibles		<u>(946)</u>	<u>(8,494)</u>
Net Cash provided by (used in) investing activities		<u>(24,846)</u>	<u>(20,377)</u>
 Net increase (decrease) in cash held		152,388	187,157
 Cash at the beginning of the year		774,886	587,729
 Cash at the end of the year		<u><u>927,274</u></u>	<u><u>774,886</u></u>

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**  
**30 JUNE 2013**

**Note 1: Statement of Significant Accounting Policies**

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporation Reform Act 2012 (Vic). The Board has determined that the association is not a reporting entity.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuation of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in preparation of this financial report.

**a. Cash and Cash Equivalents**

Cash and cash equivalents includes cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

**b. Income Tax**

The income tax expense (revenue) for the year comprises current income tax expense (income). The association does not apply deferred tax.

Current income tax expense charged to the profit and loss is the tax payable on taxable income calculated using applicable income tax rates enacted, or substantially enacted, as at the end of the reporting period. Current tax liabilities (assets) are therefore measured at the amounts expected to be paid to (recovered from) the relevant taxation authority.

The Association is exempt from paying income tax by virtue of Section 50-45 of the Income Tax Assessment Act, 1997. Accordingly, tax effect accounting has not been adopted.

**c. Property, Plant and Equipment**

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all plant and equipment is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use. Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

**d. Employee Entitlements**

Provision is made for the Association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is settled.

Provision is made for the Association's liability for long service leave from commencement of employment.

**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**  
**30 JUNE 2013**

**Note 1: Statement of Significant Accounting Policies (cont.)**

**e. Provisions**

Provisions are recognised when the Association has a legal or constructive obligation, as a result of past events, for which it is probable that an outflow of economic benefits will result and that outflow can be reliably measured. Provisions are measured at the best estimate of the amounts required to settle the obligation at the end of the reporting period.

**f. Impairment of Assets**

At the end of each reporting period, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is an indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying amount. Any excess of the asset's carrying value over its recoverable amount is recognised in the income and expenditure statement.

**g. Revenue**

Revenue is brought to account when received and to the extent that it relates to the subsequent period it is disclosed as a liability.

***Grant Income***

Grant income received, other than for specific purposes, is brought to account when the entity obtains control over the funds which is generally at the time of receipt.

***Deferred Income***

Unspent grant income received in relation to specific projects and events is not brought to account as revenue in the current year but deferred as a liability in the financial statements until spent for the purpose received.

***Interest Revenue***

Interest revenue is recognised using the effective interest rate method, which for floating rate financial assets is the rate inherent in the instrument.

***Donations***

Donation income is recognised when the entity obtains control over the funds which is generally at the time of receipt.

All revenue is stated net of the amount of goods and services tax (GST).

**h. Goods and Services Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**  
**30 JUNE 2013**

**Note 1: Statement of Significant Accounting Policies (cont.)**

**i. Economic Dependence**

The entity is dependent on Victoria Legal Aid for the majority of its revenue used to operate the business. At the date of this report the Board has no reason to believe the Organisation will not continue to support the entity.

	<b>2013</b>	<b>2012</b>
	<b>\$</b>	<b>\$</b>
<b>Note 2: Income Tax Expense</b>		
Prima facie tax payable on operating surplus at 30% (2012: 30%)	8,069	25,208
Less tax effect of:		
- non-taxable member income arising from principle of mutuality	(8,069)	(25,208)
Income tax expense	<u>-</u>	<u>-</u>

**Note 3: Cash and cash equivalents**

Petty Cash	350	350
Cash at Bank	251,300	168,992
Term deposits	675,624	605,544
	<u>927,274</u>	<u>774,886</u>

**Note 4: Trade and other receivables**

Receivables	8,707	10,528
Prepayments	-	314
	<u>8,707</u>	<u>10,842</u>

**Note 5: Plant and equipment**

Plant and Equipment	192,863	191,703
Less accumulated depreciation	(126,280)	(126,025)
	<u>66,583</u>	<u>65,678</u>
Intangibles	12,800	11,854
Less accumulated depreciation	(3,840)	-
	<u>8,960</u>	<u>11,854</u>
	<u>75,543</u>	<u>77,532</u>



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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED**  
**30 JUNE 2013**

	<b>2013</b>	<b>2012</b>
	<b>\$</b>	<b>\$</b>
<b>Note 6: Trade and other payables</b>		
<b>Current</b>		
Trade and sundry creditors	60,246	45,139
GST payable	28,982	23,757
PAYG Withholding payable	8,198	7,892
Superannuation payable	5,882	5,011
	<u>103,308</u>	<u>81,799</u>
 <b>Note 7: Provisions</b>		
<b>Current</b>		
Provision for annual leave	<u>51,279</u>	<u>27,644</u>
 <b>Non-Current</b>		
Make good provision	12,000	12,000
Provision for long service leave	79,464	54,320
	<u>91,464</u>	<u>66,320</u>
 <b>Note 8: Grants in advance</b>		
<b>Current</b>		
CLSP Funds received in advance	<u>288,540</u>	<u>237,460</u>

CLSP Funds \$288,540 includes \$16,190 SACS ERO 12/13 and \$3,007 SACS ERO for future years.

**Note 9: Reconciliation of Cash Flow from Operations with Surplus from Ordinary Activities after Income Tax**

Surplus after income tax	26,896	84,026
Cash flows excluded from operating surplus attributable to operating activities:		
<i>Non-cash flows in surplus</i>		
- Depreciation	26,835	16,688
<i>Changes in assets and liabilities;</i>		
- (Increase)/decrease in trade and other debtors	2,135	(6,220)
- Increase/(decrease) in trade and other payables	21,509	16,342
- Increase/(decrease) in provisions	48,779	(15,464)
- Increase/(decrease) in income in advance	51,080	112,162
Net cash provided by Operating Activities	<u>177,234</u>	<u>207,534</u>

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NOTES TO THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
30 JUNE 2013

2013

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**Note 10: Operating Lease Commitments**

Operating leases contracted for but not recognised in the financial statements

Payable - minimum lease payments:

- no later than 12 months	-
- between 12 months and five years	-
- greater than five years	-
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